

Agenda

www.oxford.gov.uk



Scrutiny Committee

Date: **Tuesday 5 December 2017**

Time: **6.00 pm**

Place: **St Aldate's Room, Town Hall**

For any further information please contact:

John Mitchell, Committee Services Officer

Telephone: 01865 252217

Email: democraticservices@oxford.gov.uk

As a matter of courtesy, if you intend to record the meeting please let the Contact Officer know how you wish to do this before the start of the meeting.

Scrutiny Committee

Membership

Chair	Councillor Andrew Gant
Vice Chair	Councillor Nigel Chapman
	Councillor Mohammed Altaf-Khan
	Councillor Jamila Begum Azad
	Councillor Steven Curran
	Councillor James Fry
	Councillor David Henwood
	Councillor Mark Ladbrooke
	Councillor Ben Lloyd-Shogbesan
	Councillor Mark Lygo
	Councillor David Thomas

Following the passing of Councillor Jennifer Pegg, the Council, at its meeting on 27 November, will appoint a successor to her on this Committee.

The quorum for this Committee is four, substitutes are permitted.

HOW TO OBTAIN A COPY OF THE AGENDA

In order to reduce the use of resources, our carbon footprint and our costs we will no longer produce paper copies of agenda over and above our minimum requirements. Paper copies may be looked at the Town Hall Reception and at Customer Services, St Aldate's and at the Westgate Library

A copy of the agenda may be:-

- Viewed on our website – mycouncil.oxford.gov.uk
- Downloaded from our website
- Subscribed to electronically by registering online at mycouncil.oxford.gov.uk

AGENDA

Pages

1 **APOLOGIES FOR ABSENCE**

2 **DECLARATIONS OF INTEREST**

3 **MINUTES**

7 - 12

Recommendation: That the minutes of the meeting held on 07 November 2017 be APPROVED as a true and accurate record.

4 **REPORT BACK ON RECOMMENDATIONS**

13 - 14

Contact Officer: Andrew Brown, Scrutiny Officer,
Tel 01865 252230, abrown2@oxford.gov.uk

Background Information
Scrutiny is empowered to make recommendations to the City Executive Board, which is obliged to respond in writing.
Why is it on the agenda?
For the Committee to note and comment on recent executive responses to Scrutiny recommendations. Since the last meeting the Board has responded to recommendations on the following item: <ul style="list-style-type: none">• Review of Community Grants and Commissioned Advice Services
Who has been invited to comment?
<ul style="list-style-type: none">• Andrew Brown, Scrutiny Officer

5 **WORK PLAN AND FORWARD PLAN**

15 - 30

Background Information
The Scrutiny Committee operates within a work plan which is agreed at the start of the Council year. The work plan will be reviewed at every meeting so that it can be adjusted to reflect the wishes of the Committee and take account of any changes to the latest Forward Plan (which outlines decisions to be taken by the City Executive Board or Council).
Why is it on the agenda?
The Committee is asked to review and note its work plan for the 2017/18 council year. The Committee is also asked to select Forward Plan items for pre-decision scrutiny based on the following criteria (max. 3 per meeting): <ul style="list-style-type: none">• Is the issue controversial / of significant public interest?• Is it an area of high expenditure?• Is it an essential service / corporate priority?• Can Scrutiny influence and add value? A maximum of three items for pre-scrutiny will normally apply.
Who has been invited to comment?
<ul style="list-style-type: none">• Andrew Brown, Scrutiny Officer

6 HOUSING PANEL

Following the passing of Councillor Jennifer Pegg, the Committee is asked to consider who it would wish to appoint as a replacement for her on the Housing Panel of the Committee. The Committee may appoint any Councillor to the Panel other than a member of the City Executive Board.

7 ISOLATION IN OLDER PEOPLE

31 - 42

Background Information
The Scrutiny Committee commissioned a report from the Head of Community Services on the provision of activities and work towards reducing elderly isolation.
Why is it on the agenda?
The Committee is asked to note and comment on the report.
Who has been invited to comment?
<ul style="list-style-type: none">• Councillor Dee Sinclair, Culture and Communities, Board Member for Culture and Communities• Dave Growcott, Acting Communities Manager

8 EQUALITY AND DIVERSITY

43 - 48

Background Information
The Scrutiny Committee commissioned a report from the Organisational Development Manager
Why is it on the agenda?
The Committee is asked to note and comment on the report.
Who has been invited to comment?
<ul style="list-style-type: none">• Chris Harvey, Organisational Development Manager• Paul Adams, HR & Payroll Manager

9 REVIEW THE USE OF COMMUNITY PROTECTION NOTICES

Background Information
The Scrutiny Committee has asked for this item to be included on the agenda for pre-decision scrutiny.
Why is it on the agenda?
The report will update the City Executive Board on the use of Community Protection Notices. This is an opportunity for the Scrutiny Committee to make recommendations to the City Executive Board.
Who has been invited to comment?
<ul style="list-style-type: none">• Councillor Tom Hayes, Board Member for Community Safety (tbc) Tim Sadler, Executive Director or representative (tbc)

10 DATES OF FUTURE MEETINGS

Meetings are scheduled as followed:

Scrutiny Committee

- 15 January 2018
- 06 February 2018
- 06 March 2018

All meetings start at 6.00 pm

Housing Panel

- 11 December 2017 (3.30)
- 16 January 2018
- 08 March 2018
- 09 April 2018

All meetings start at 5.00 pm unless otherwise stated

Finance Panel

- 07 December 2018
- 31 January 2018
- 14 March 2018

All meetings start at 6.00 pm

Companies Scrutiny Panel

- 14 December 2017

DECLARING INTERESTS

General duty

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you.

What is a disclosable pecuniary interest?

Disclosable pecuniary interests relate to your* employment; sponsorship (ie payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licences for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

Declaring an interest

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest.

If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

Members' Code of Conduct and public perception

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member "must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself" and that "you must not place yourself in situations where your honesty and integrity may be questioned". What this means is that the matter of interests must be viewed within the context of the Code as a whole and regard should continue to be paid to the perception of the public.

*Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those of the member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.